



# Fire Safety Reply

Event: \_\_\_\_\_

Complete and return by: \_\_\_\_\_

A copy of the Fire Regulations for exhibitors is provided in this manual. Please review the regulations to ensure that your exhibit meets the requirements. In some instances, aspects of your booths **MUST BE APPROVED IN ADVANCE** by Show Management, the Metro Toronto Convention Centre and the Toronto Fire Department.

	YES	NO
1. Exhibit configuration is 1,000 sq.ft. or more	<input type="checkbox"/>	<input type="checkbox"/>
2. Exhibit has roof/mezzanine/second storey	<input type="checkbox"/>	<input type="checkbox"/>
3. Exhibit has a raised platform	<input type="checkbox"/>	<input type="checkbox"/>
4. Exhibit exceeds 12 feet in height	<input type="checkbox"/>	<input type="checkbox"/>
5. Exhibit material exceeds 10,000 lbs. gross weight	<input type="checkbox"/>	<input type="checkbox"/>
6. Exhibit material exceeds 300 lbs./sq.ft. limit	<input type="checkbox"/>	<input type="checkbox"/>
7. Exhibit has prohibited material	<input type="checkbox"/>	<input type="checkbox"/>
8. Materials/processes/equipment require special permit	<input type="checkbox"/>	<input type="checkbox"/>
9. Exhibit has suspended signs/banners/lights	<input type="checkbox"/>	<input type="checkbox"/>
10. Exhibit has hard wall ( in-line booths N/A)	<input type="checkbox"/>	<input type="checkbox"/>
11. Exhibit has motorized vehicle/combustion engine	<input type="checkbox"/>	<input type="checkbox"/>
12. Exhibit contains liquid fuels/natural gas/propane (6 weeks notice to process request)	<input type="checkbox"/>	<input type="checkbox"/>
13. Exhibit contains cooking appliances	<input type="checkbox"/>	<input type="checkbox"/>
14. Exhibit contains hazardous material which do not comply with Government regulations on material handling in the work place	<input type="checkbox"/>	<input type="checkbox"/>

**Note:** a) If questions 1 to 4 are answered "Yes" specific floorplans must be submitted  
b) If questions 5 to 14 are answered "Yes" specific details must be included

**Details:**

**Notice:** All exhibitors must wear protective footwear during move-in/out.

**Email completed form and necessary floorplans to:  
Metro Toronto Convention Centre  
Operations Department  
fsr@mtccc.com**

Exhibitor/Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Booth #: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Fax #: \_\_\_\_\_

[1. CLICK HERE TO SAVE](#)      [2. CLICK HERE TO SEND](#)

Return completed forms to:  
Metro Toronto Convention Centre, Operations Department  
255 Front Street West, Toronto, Ontario M5V 2W6  
Telephone: 416-585-8135  
Email: fsr@mtccc.com Website: www.mtccc.com